



Diocese of
Green Bay

SAFE ENVIRONMENT EMPLOYEE/VOLUNTEER REQUIREMENTS

All employees (regardless of position/job title) and all adult volunteers who have contact with minors and individuals at risk as part of their volunteer duties are required to:

1.

Complete an application in which:

- 1) you provide the Diocese with professional and personal references;
- 2) you complete, sign and date the appropriate declaration form;
- 3) you authorize a criminal background check and receive a satisfactory report.

www.gbdioc.org

Roll over "Protecting Our Children"

Click on "Background Checks"

Click on "eAppsDB" link

Access code: **gbdioc04**

2.

**Complete the VIRTUS® Protecting
God's Children Adult Awareness
Training.**

Register at www.virtus.org

Several sessions are offered throughout the diocese at various dates and times.

3.

Sign the Agreement Form

in which you agree to follow and adhere to *Our Promise to Protect* (employees) or the *Diocesan Code of Pastoral Conduct for Volunteers* (volunteers) and submit the signed form to your immediate supervisor i.e., DRE, Principal, etc.

**Ask your principal, DRE, or LoSEC for assistance in completing the requirements.*